

Master's Information Day 2017

The Application Process

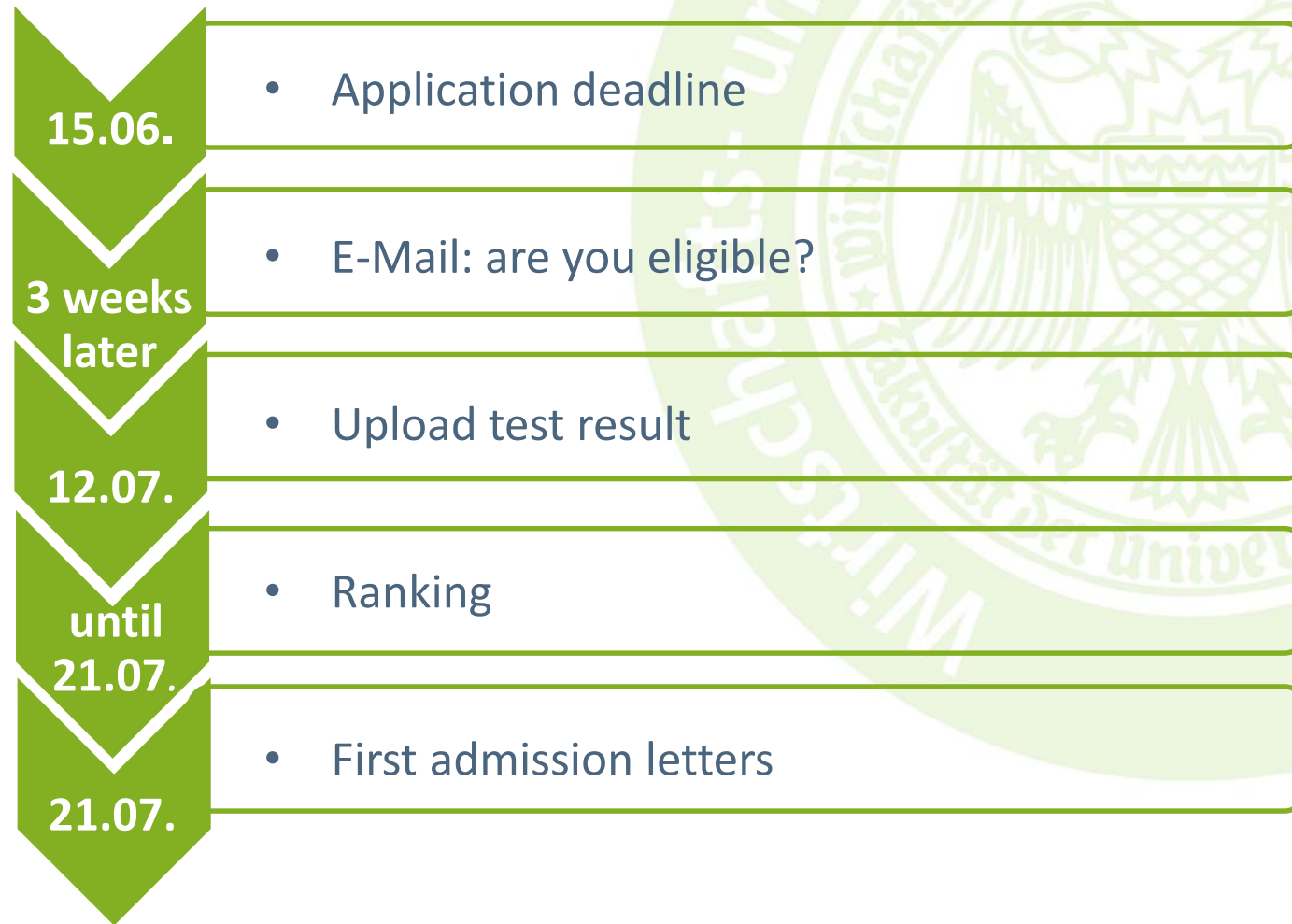
Stefanie Weide
(Master Admissions Office)

When?

Deadlines & important dates:

- Different registration deadlines for **TM-WISO**
- **31 March:** International Management (CEMS MIM)
- **15 May:** Double Master's Programmes (DMP)
- **15 June:** Business Administration, Economics (and Research Track), Sociology and Social Research, Political Science, Health Economics, Information Systems
- **12 July:** to upload TM-WISO, GRE or GMAT results
- **21 July:** first admission letters (CEMS MIM in early June)
- Probably **24 July-7 August:** first enrolment period

Process



Where and how?

The application portal(s):

1. WiSo-Portals: online

➤ <https://cemsmim.wiso.uni-koeln.de>

➤ <https://masterbewerbung-wiso.uni-koeln.de>

2. Non-German Bachelor: Uni-assist (online and postal)

➤ <https://www.uni-assist.de/online/uni-koeln>

First steps in the WiSo application portal

University of Cologne
Faculty of Management, Economics and Social Sciences

EFMD
EQUIS
ACCREDITED

Faculty News Research Study Executive MBA Corporate International Service

Uni > Studies > Degree Course Offer > Master > Application

Information on the Accreditation

Profile

Degree Course Offer

Bachelor

▶ Master

- Business Administration
- International Management (CEMS MIM)
- Economics
- Information Systems
- Wirtschaftspädagogik
- Political Science
- Sociology and Social Research
- Health Economics
- Double Master Programmes
- Master Doctoral Tracks
- Further Master's Programmes

▶ Application

- Admission Tests
- Language Skills
- Admission Results
- Application for advanced/ higher semester

FAQ

Student advice and contact

APPLICATION PROCEDURE FOR MASTER'S PROGRAMMES

Following you find all required information about the application procedure to our master's programmes for the fall term 2016/17:

- Students who obtained their bachelor's degree in Germany
- Students who obtained their bachelor's degree outside of Germany

Information on our Master's programmes

The application phase for our Master's programmes for the upcoming fall term 2017/18 will start next **spring 2017**. For further information on our Master's degrees, we cordially invite you to our [Master's Information Day on January 14, 2017](#).

Admission regulations

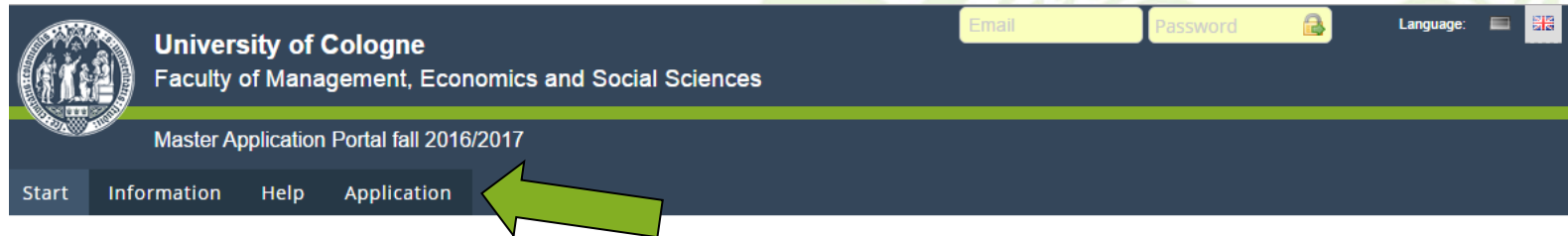
Admission regulations can be found in the [download section](#).

CEMS
THE GLOBAL ALLIANCE IN MANAGEMENT EDUCATION

[Information on our CEMS Master's in International Management Programme](#)

Apply now! Online

First steps in the WiSo application portal



Welcome! Here you can apply for the following programmes:

- M.Sc. Business Administration with one of the following majors: Accounting & Taxation, Corporate Development, Finance, Marketing, Media and Technology Management, Supply Chain Management
- M.Sc. Economics
- M.Sc. Information Systems
- M.Sc. Health Economics
- M.Sc. Sociology and Social Research
- M.A. Political Science

as well as for the international Double Master's Programmes (DMP):

- Double Master's Programme in Business Administration
- Double Master's Programme in Health Economics and Management
- Double Master's Programme in European Studies (Political Science)
- Double Master's Programme in in Demography and Social Inequality (Sociology and Social Research)

Deadlines

- For the Double Master's Programmes*: **15 May 2017**
- For all other master's programmes: **15 June 2017**

First steps in the WiSo application portal

University of Cologne
Faculty of Management, Economics and Social Sciences

Master Application Portal fall 2016/2017

Start Information Help Application

Applicant sign in

Email

Password

Remember me [Forgot password?](#)

[Register as a new user](#) [Log in](#)

Social-Media-Kanäle der UzK

© University of Cologne 2016 [Contact](#) [Impressum](#) [Privacy act statement](#)

Quality Labels of the University of Cologne: | Total Equality Award | EQUIS | CEMS | AQAS | Charta der Vielfalt |

First steps in the WiSo application portal

Create new account

Please create an account to apply for the Master's Program at the Faculty of Management, Economics and Social Sciences. Subsequent to the creation of an account, you will receive an email to verify your contact information. Please follow the information contained in this email. Once you have verified your account, you are all set to login to the master portal.

Personal Data

First Name *	<input type="text"/>
Name *	<input type="text"/>
Birth name	<input type="text"/>
Gender *	male ▾
Date of Birth *	<input type="text"/>
Place of Birth *	<input type="text"/>
Phone *	<input type="text"/>
Street, Number *	<input type="text"/>
ZIP *	<input type="text"/>
City *	<input type="text"/>
Country *	Germany ▾
Citizenship *	Germany ▾
Matriculation No.	<input type="text"/>

Only for students of the University of Cologne

First steps in the WiSo application portal

Account

Email *

Password *

Password (repeat) *

Privacy *

I have read and agree to the [privacy act statement](#).

HJSQLV

Please enter the letters above *

* mandatory field

1. Create your account

Your account registration email was sent - check your mail!

Important steps in the WiSo application portal

Start Information Help Application

My Application - not submitted

Here you create your application which you can interrupt at any time and continue later. Applications with false or incomplete information will not be considered. Please navigate your computer mouse on the question mark symbol to see more details.

Please select up to three master's programme of your choice. Please note that you will only be offered one study place. In case your application for a Double Master's Programme (DMP) might not be successful, your application may still be considered for the regular master's programmes - if you fulfil the admission requirements.

1. Business Administration: Accounting and Taxation

- Business Administration: Accounting and Taxation
- Business Administration: Corporate Development
- Business Administration: Finance
- Business Administration: Marketing
- Business Administration: Media and Technology Management
- Business Administration: Supply Chain Management
- Economics
- Health Economics
- Information Systems
- Political Science
- Sociology and Social Research

DMP

2. Set your priorities (up to 3):
programme? DMP? Research Track?

Important steps in the WiSo application portal

Start Information Help Application

My Application - not submitted



Here you create your application which you can interrupt at any time and continue later. Applications with false or incomplete information will not be considered. Please navigate your computer mouse on the question mark symbol to see more details.

Personal Data

Preferences

Study Data

Admission Criteria

Test Results

Attachments

Submission of Application

Please select up to three master's programme of your choice. Please note that you will only be offered one study place. In case your application for a Double Master's Programme (DMP) might not be successful, your application may still be considered for the regular master's programmes - if you fulfil the admission requirements.

1.	Business Administration: Finance	DMP <input type="checkbox"/>					
2.	Business Administration: Accounting and Taxation	DMP <input type="checkbox"/>					
3.	Business Administration: Supply Chain Management	DMP <input type="checkbox"/>					

Save

3. Change your priorities as long as you have NOT submitted!



Important steps in the WiSo application portal

Start Information Help Application

My Application - not submitted

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Attachments

Submission of Application

University entrance qualification

German qualification *	<input type="text"/>	Grade *	<input type="text"/>
Country *	<input type="text" value="Germany"/>		

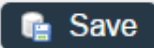
Bachelor studies (or equivalent)

Study programme *	<input type="text"/>	Degree	<input type="text" value="Bachelor"/>
Country	<input type="text" value="Germany"/>	Leaving university (German) *	<input type="text" value="Köln U"/>

Important steps in the WiSo application portal

Leaving university (other)	<input type="text"/>	?		
Study completed? *	<input type="text"/>	?	Final Grade *	<input type="text"/>
Standard period of study *	6 Semester	?		
Total credits *	<input type="text"/>	?	Credits	ECTS-CP
uni-assist	<input type="text"/>	?		
Ranking position	<input type="text"/>	?	out of a total of	<input type="text"/>

* mandatory field

 Save

Important steps in the WiSo application portal

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Submission of
Application

Please indicate the courses you have taken during your previous bachelor's studies, corresponding to the different subject areas explained on our [website](#). Do not forget to include in the section "study data" how your previous study programme was credited e.g. in ECTS, SWS or hours. Based on that information, the system will check whether you fulfill the subject-related requirements.



Preference	Programme	Fulfilled?
	1. Business Administration: Finance	✗ ⓘ
	2. Business Administration: Accounting and Taxation	✗ ⓘ
	3. Business Administration: Supply Chain Management	✗ ⓘ

Business Administration



total: 0

Economics



total: 0

Mathematics



total: 0

Statistics



total: 0

Save

Important steps in the WiSo application portal

Business Administration

Accounting	12	✗
Finance	12	✗
Marketing	12	✗
Supply Chain Management	12	✗
total:	48	

Economics

Macroeconomics	12	✗
Microeconomics	12	✗
total:	24	

Mathematics

Mathematics I	6	✗
Mathematics II	6	✗
total:	12	



https://www.wiso.uni-koeln.de/fileadmin/wiso_fak/fakultaet/dokumente/studieren/Masterzulassung/Hinweise_zur_Einordnung_der_Kurse.pdf

Important steps in the WiSo application portal

Personal Data

Preferences

Study Data

Admission
Criteria























Test Results

Attachments

Submission of
Application

Here you can upload your application documents.

- You can only upload attachments as a PDF file. If you want to upload more than one document, please convert these files into a single PDF file.
- Each individual file should be no larger than 2 MB.
- Documents will be accepted in English or German only. Documents in other languages have to be translated into English or German and notarised as official translations.
- Please note the additional application documents for the Double Master's Programmes (DMP).

File	Action
Degree certificate or attestation of 80% of studies * 	
Transcript of records * 	
Transcript of semester abroad 	
University entrance qualification (e.g. A-level) * 	
English certificate 	
TM-WISO / GMAT / GRE 	
CV in English * 	
Letter of Motivation in English (DMP) * 	
Application Form (DMP BusAdm) * 	
Internships, traineeships and extra-curricular activities 	
Further documents 	

* mandatory attachment

Important steps in the WiSo application portal

My Application - not submitted

Here you create your application which you can interrupt at any time and continue later. Applications with false or incomplete information will not be considered. Please navigate your computer mouse on the question mark symbol to see more details.

Personal Data

Preferences

Study Data

Admission
Criteria

Test Results

Attachments

Submission of
Application

Important information before submitting

If you have completed all sections and uploaded all required documents, you can submit your application here. You will then receive an email which confirms the receipt of your application. After submitting your application, no further changes can be made - except for uploading the test result.

The system checks automatically whether the information you provided is complete and it does a preliminary check of your eligibility for the Master's programme(s) you have selected. This preliminary examination is not legally binding. Therefore, you can submit your application no matter what the result of the preliminary eligibility check is.



I hereby confirm that all the information I have given in this application is true, complete and accurate to the best of my knowledge and belief. I have submitted the required documents (certificates, supporting documents, etc.). I am aware that intentionally or negligently-given false information constitutes an administrative offence and may lead to exclusion from the admissions procedure or - if discovered at a later date - to the cancellation of my admission or enrolment. I confirm that I have read the admissions information.

I am aware that my e-mail account must be valid until January 2017 and must have at least 2 MB of free space. I confirm that my e-mail address is correct since the **letters of admission** are only sent via e-mail.

Submit Application

What?

Documents (authenticated and translated)

- ✓ Bachelor degree certificate/ attestation of 70/ 80% of studies
 - ✓ including an overall (average) grade
- ✓ Transcript of records (and transcript of semester abroad)
- ✓ Module catalogue
- ✓ University entrance qualification/ school certificate (e.g. A-level, Abitur)
- ✓ Certificate of English language proficiency
- ✓ If required: certificate of German language proficiency
- ✓ If required: TM-WISO / GMAT / GRE
- ✓ if translated, authenticated copies of these documents in the original language
- ✓ Chinese, Mongolian or Vietnamese bachelor's certificates: original APS certificate
- ✓ **Political Science:** letter of motivation

What else?

Documents (authenticated and translated)

- ✓ **DMP**
 - ✓ GMAT min. 550
 - ✓ Application form
 - ✓ Letter of motivation
 - ✓ English CV (incl. proof of internships, extracurricular activities etc.)
 - ✓ DMP European Studies: Essay in English
- ✓ **CEMS MIM**
 - ✓ Application Form
 - ✓ CEMS Motivation Letter
 - ✓ English CV (incl. proof/ contact person of internships, extracurricular activities etc.)
 - ✓ Declaration of CEMS languages

Uni-assist

1. Register and apply at the uni-assist Applicant Portal: <https://www.uni-assist.de/online/uni-koeln/?lang=en>
2. Signed printed copy of the application form + authenticated copies of your application documents send to:
uni-assist e.V.
11507 Berlin
GERMANY
3. Pay the application fee **until the application deadline** (for the first university 75 €; for each additional within the same semester 15 €)

Deadlines:

31 March: International Management (CEMS MIM)

01 May: Double Master's Programmes (DMP)

15 June: Business Administration, Economics, Sociology and Social Research, Political Science, Health Economics, Information Systems

English C1 certificate, but no proof of German necessary

- International Management (CEMS MIM)
- Double Master's programmes

Accepted certificates

TOEFL*	100 ibt
IELTS*	7.0
Cambridge Certificate*	CAE (at least B), BEC Higher (at least B; except DMP), CPE
Bachelor*	CEMS MIM: from an English-speaking country, a CEMS member or an accredited uni DMP: min. 2 semesters in an English-speaking country
Native*	as indicated by the school diploma

**Those are also accepted for a STAP semester.*

English B2 certificate, but no proof of German necessary

- Business Administration - Corporate Development, Finance, Marketing
- Economics
- Sociology and Social Reserach
- Political Science

Accepted certificates

TOEFL*	87 ibt
IELTS*	6.0
Cambridge Certificate*	FCE, CAE, CPE, BEC Higher (B2)
TOEIC*	550
Bachelor*	taught in English / double degree, one year in an English-speaking country
Native*	as indicated by the school diploma
school knowledge of English	5 points (German grading system) at the end of class 11 (G8) or 12 (G9).

**Those are also accepted for a STAP semester.*

Proof of German, but only English B2 certificate necessary

- Business Administration - Accounting & Taxation, Media & Technology Management, Supply Chain Management
- Health Economics
- Information Systems

Accepted English certificates:

Please see the previous slide.

Accepted German certificates:

- DSH-2 or DSH-3
- DSD certificate
- KDS or GDS certificate
- ZOB certificate
- testDaF (Deutsch als Fremdsprache) – level 4
- telc German C1
- Successful assessment test after attending a Studienkolleg

Admission tests

- Accepted tests: TM-WISO (German or English), GMAT & GRE (English)
- Not compulsory but recommended for Business Administration, Economics and International Management (CEMS MIM)
- GRE: only considered for the Master's programme in Economics
- No minimum score has to be achieved (exception: DMP Business Administration min. 550 GMAT)
- Information on registration and test locations can be found online on the websites of the external test provider and on <https://www.wiso.uni-koeln.de/en/studies/degree-course-offer/master/masterbewerbung/studierfaehigkeitstests/>
- Applicants have to upload their test results on the application portal until 11 July
- **TM-WISO:** results which are transferred automatically will only be matched with your application if there is no PDF file already uploaded and you have used the same e-mail-address

Admission point scores

Table for the calculation of the admission point score for the Master programmes Business Administration, Economics and CEMS MIM online:

https://www.wiso.uni-koeln.de/sites/fakultaet/dokumente/downloads/master/Zulassungspunktzahl_Tabelle.pdf

Cologne Bachelor -> Cologne Master

New Master's programmes

		Bus.Adm.	Economics	Pol. Sc.	SSR	Health Eco	IS	MIM
New Bachelor examination regulation (2015)	BWL							
	VWL	SM in B.A.						SM in B.A.
	VWL soz.			Pol. as EB	Soz. as EB			
	Sowi			Pol. as EB	Soz. as EB			
	Gesök							
	Winfo							

New Master's programmes

		Bus.Adm.	Economics	Pol. Sc.	SSR	Health Eco	IS	MIM
Old Bachelor examination regulation (2007)	BWL							
	VWL	NF, 2 PG BWL		NF Pol., PG in Pol.	NF Soz., ESF /PG quant. Meth.			NF, 2 PG BWL
	Sowi		NF VWL, Stat. A & B					
	Gesök							
	Winfo							

Any questions during the application process?

- Contact the **Admissions Office**

via wiso-zulassung@uni-koeln.de

- Contact the **WiSo Student Service**

via wiso-beratung@uni-koeln.de

0221-470-8818

<https://www.wiso.uni-koeln.de/en/studies/guidance/wiso-sbz/>

Do you have any questions so far?



source: de.fotolia.com

Thank you very much for your interest!



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University of Cologne
Faculty of Management, Economics and Social Sciences
WiSo Student Service



slide: 29

What's coming up next?

2:00 – 2:30 p.m.	<ul style="list-style-type: none"> • TM-WISO/ TM-BASE 	Dr. Stephan Stegt, ITB Consulting GmbH	XXIV (WiSo building)
Information fair			
12:00-3:00 p.m.	<ul style="list-style-type: none"> • WiSo Student Service • WiSo Career Service and WiSo-Alumni • International Relations Center • Cologne-Rotterdam Executive MBA • Current Master students and student initiatives • ITB Consulting GmbH (TM-WISO) • GMAC (GMAT) • English Institute Cologne 		WiSo building
1:00 – 3:00 p.m.	Phased and guided campus tour		
1:00 p.m.	Maximilian Esser	WiSo Student Service	Starting point: WiSo-Foyer
1:30 p.m.	Hannah Siewert	WiSo Career Service	
2:00 p.m.	Maximilian Esser	WiSo Student Service	
2:30 p.m.	Hannah Siewert	WiSo Career Service	